

January 13, 2023

TRUSTEE'S REQUEST FOR 2022 TAX RETURN

Case Number:

WHETHER YOU FILE A JOINT OR SEPARATE RETURN DO NOT SPEND MORE THAN \$2,000.00 OF YOUR COMBINED 2022 TAX REFUND UNTIL YOU RECEIVE TRUSTEE APPROVAL.

Pursuant to 11 U.S.C. Section 521, the Trustee requests that you provide our office with a **copy of your 2022 Federal Tax Return (Form 1040) documenting total income and taxes owed or refunded. Typically this is the first two or three pages of your return. If you have other income listed on Line 8, also provide Schedule 1 along with Schedule C (Business Income), Schedule E (Partnerships, Rental Income) and Schedule F (Farm Income), whichever are applicable.**

Please send **ONLY ONE COPY** by **ONE** of the following methods.

1. You may upload a **PDF** copy via BKDocuments: <https://www.bkdocs.us>
See Registration and Document Upload Instructions for BKDocuments on the Trustee's webpage <http://dallasch13.com>
2. You may mail a copy to: 105 DECKER CT, SUITE 1150
IRVING, TEXAS 75062

Please black out the social security numbers on all pages for you and your dependents and all bank account information on the RETURN.

DO NOT SEND YOUR TAX REFUND TO THE TRUSTEE UNLESS REQUESTED.

Please write your BANKRUPTCY CASE NUMBER on the top of page one of the RETURN.

DO NOT SPEND ANY OF YOUR REFUND over \$2,000.00 unless you receive permission to do so from the Trustee. The Trustee may request all or part of the excess above \$2,000.00 be paid to your creditors.

If you apply for an extension of time to file your Form 1040, you must provide the Trustee with a copy of Form 4868 - *Application for Automatic Extension of Time to File U.S. Income Tax Return* no later than April 18, 2023. **Upon filing your 2022 Federal Tax Return, you must also provide a copy to the Trustee.**

If you file an amended RETURN, send a copy to the Trustee.

If you are not required to file a RETURN, please contact your attorney so that he or she can assist you in preparing a sworn statement as to why a RETURN is not required. The sworn statement should be provided by April 18, 2023.

IF THE RETURN, EXTENSION OR SWORN STATEMENT IS NOT TIMELY RECEIVED, THE TRUSTEE MAY FILE A MOTION TO DISMISS YOUR CASE.

If you have any questions on what you are required to do or you have concerns about your abilities to do what is requested in this letter, please do not hesitate to contact your attorney or this office.

Standing Chapter 13 Trustee

cc: , via list report